

User Manual

Permission for travelling abroad with a minor

Purpose:

If a parent wants to travel abroad with one or more minor children and both parents, the other parent or an institution have custody of the child or the children, permission of that other parent or the institution is always required. If another person than one of the parents wants to travel with one or more minor children, the permission of the person or persons having custody of the minor(s) (one or both parents or an institution) is required. The Royal Netherlands Marechaussee will always ask the person wanting to travel at the border checkpoint whether there is permission to travel with the minor(s). The enclosed form serves to prove the permission of the person(s) having custody of the minor(s).

Note: In case of travelling with several minors, a form must be completed and signed per minor.

The form:

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At the top of the form the name(s) of the person(s) or institution having custody of the minor and the last name and first name(s) of the minor must be stated for identification purposes.

'Information on travelling minor'

State further details of the travelling minor here.

'Information on accompanying person'

Full details of the person accompanying the minor(s) must be filled in here.

'Contact information during the trip'

The details regarding the destination place and country, arrival and departure date, flight numbers of the round trip flight and the arrival date in the Netherlands must be filled in here.

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'The address where they will be staying'

If the name of the family where the person and the child will stay is known, the details of this family and the address details, telephone number and email address must be stated. If they stay in a hotel, at a campsite or in an apartment, its address details, telephone number and email address must be filled in. If the person is going to stay at more than one address with the child, also the details of the other address must be filled in.

'Information on the person/persons giving permission'

The person or persons having custody must state their full details here.

'Signatures of the persons giving permission for the trip'

If a parent wants to travel abroad with his child and both parents have custody or the other parent has custody, the other parent needs to sign the form and put date and place of the signature. In the case another person than the parent(s) wants to travel, both persons or the parent having custody of the child must sign the form and fill in the place and date of the signature. In case an official body has the custody of the child, the responsible person of this official body must sign the form and state the date and the place of the signature. A copy of the passport or identity card of the person(s) that has/have signed the form must be enclosed for the verification of the signature(s).

'Signature of the person travelling with the minor'

The person travelling with the minor must sign the form here and state the date and the place of the signature. This person will have to show his passport or identity card for the verification of the signature.

'Enclosed'

With this form, the Royal Netherlands Marechaussee will always ask for a copy of the passport or identity card of the parent or the responsible person of the institution giving permission, so that the signature of the person who has signed can be verified. The Royal Netherlands Marechaussee may further ask for a certificate from the Municipal records and/or a birth certificate of the child. Besides the completed and signed form, the Royal Netherlands marechaussee may always ask proof of your actual custody of the child. This may be a certificate from the custody register and/or a court order regarding the custody and visitation. a parenting plan has been drawn up, it is recommended to also have a copy of that with you.